

Minutes of the Pentney Parish Council Meeting held on Tuesday 13 June 2023 at 7.00pm at Pentney Village Hall

Present: Cllr R Littlehales (Chair) Cllr K Harvey Cllr L Rons
Cllr P Wells Cllr M Parker

Also present: Clerk, County Councillor/Borough Councillor Jim Moriarty, Borough Councillor Pailavi Devulapa & 6 Members of the Public.

- 1. To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr Dallas and Cllr Howlett.**
- 2 To receive Declarations of Interest**
None Received
- 3. Adjournment of Meeting to allow for public questions. (10 mins max 3 mins per Speaker.)**

Neighbourhood Plan

A Parishioner asked was there a good turn out of people answering the Neighbourhood Plan Questionnaire. The Clerk advised that there were 28 electronic submissions received. The data and the paper copies need evaluation, and a working group needs to meet.

Bilney Woods

A Parishioner asked if there was any update regarding the planning permission regarding the woods. The Chair advised that she had not heard anything further. Cllr Moriarty advised that the Borough Council Officers were waiting for some environmental reports which would be available in August. More consultation may be needed once these are received.

4. Reports

4.1 County Councillor. Cllr Moriarty had sent round a report, please see attached. He highlighted some points as there was nothing specific to Pentney. Cllr Moriarty advised that there was a new Chief Executive at the County Council and a new Leader so everything was changing, and no decision will be made regarding the devolution deal until a vote due to take place in December. Deal or no deal and new Independent Leader/Mayor?

Cllr Moriarty then advised that he had a meeting with Andy Wallis Highway Engineer regarding what has and not been achieved in his group of parishes. It was agreed that Cllr Moriarty would receive a report on the 1st of every month giving an update on what had been achieved in each parish in the last month, what was still outstanding and when these might be achieved. Cllr Moriarty agreed to share with each parish. Cllr Moriarty advised that the SAM2 replacement would be funded by his member's fund. The Clerk to investigate how this is to proceed.

4.2 Borough Councillor. Cllr Moriarty advised that Cllr Devulapa might not be able to attend as she is currently attending lots of training from the Borough Council. Cllr Moriarty advised that the Independent Group with the Green Party had taken the leadership of the council, with assurances and confidence that the Labour Party would be heard, and they would not go against the group. Cllr Moriarty advised that

he had said in his manifesto that he would sort out planning and make it more transparent. He has found himself in the role of Deputy Leader and Cabinet member for Development and Regeneration of which Planning comes under. The first sifting meeting was cancelled because the agenda did not have the details of the planning applications that were to be discussed. The next agenda had all the plans so that parishioners could see. Cllr Moriarty advised that he wished to consult with Parishes regarding the pros and cons of the sifting panel and whether it needed to be modified/revised.

4.3 Neighbourhood Plan Working Party. The Chair advised that they required a meeting to go over the consultation data and felt that once all collated then it would be advisable to get an independent person on board to assist and modify the policies/plan. The Chair advised that the Borough Council had suggested a good deal of possible changes. The Chair advised that the main problem would be funding such a person with virtually no grant monies left. The Chair asked if Cllr Moriarty if he knew of any grants within the Borough Council that could we applied for. Cllr Moriarty advised that he would check and get back. The Clerk advised of a fund of levelling up monies that had been made available by South Norfolk and Broadland District Council and did the Borough Council get this money as well and what had it be used for or would it be available at some point? The Clerk advised that they were match funding grants for Neighbourhood Plans. Cllr Moriarty agreed to find out and report back.

4.4 Speed Awareness Report. The Parishioner advised that he would move the equipment to the other end of the village or did you want to send to the supplier to get a quote for repair as it is not currently giving out data. The Clerk advised that she would find out tomorrow regarding the new unit and once that was in place then the old one could be accessed.

- 5 To approve the minutes of the Annual Parish Council meeting of 18 May 2023. It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.**
- 6. To consider matters arising from the minutes of 14 March 2023. No matters arising.**
- 7. Finance**
 - a) Monthly Accounts for Payment.**

The Clerk advised that the following items were on the payment list. (Please see attached) **It was resolved for these payments to be made and also to add the £250.00 to remove the Porta-Cabin from the Playing Field.**
 - b) Money received.**

No monies had been received.
 - c. End of Year 2022-23**

The Clerk advised that she had asked PKF Littlejohn the External Auditors if they could give the Parish Council an extension until the end of July for their return.
 - d. Bank Rec May 2023.**

Cllr Rons advised that now Cllr Wells had finally got access to the Barclays accounts. We currently can advise that we currently have £57,654.47 in the bank. There are still items that need to be paid for but there is also income to be received. The Clerk agreed to get the accounts for last year completed as soon as possible and then start on the current year and get that up to date including claiming back the VAT and the allotment rents etc. Cllr Rons advised that the

Unity Statement still reads the old Clerk's details. **It was resolved for the Clerk to get changed.**

e. CIL Report On-Going May 23

The Clerk had sent round an up-to-date report regarding the CIL received and spent since 2018. £10,552.32 was the balance and she would ring-fence in the accounts going forward. The Chair advised that this could go towards the new playground equipment.

f. CIL Report 2022-23

The Clerk advised that this is a report that needs to be sent to the Borough Council every year listing how you may or may not have used the CIL monies received. The Clerk advised if any CIL had been allocated during the last year. No monies had been allocated. **It was resolved for the Clerk to undertake the report and return it to the Borough Council.**

Borough Councillor Devulapa arrived at the meeting.

8. Village Matters

a) Feedback on River Swan issues

Cllr Parker advised that the water was running freely.

b) De-Fib Update

The Clerk had obtained the further quotes, but this still left the issue of no electricity in the playground area where this was due to be placed. **It was resolved for this item to be deferred until the next meeting.**

9 To discuss any planning applications or local developments.

Applications:

23/00745/O Outline Application for detached dwelling and landscape works incidental to the development at Site North of 10 & 11 Church Close Pentney. **It was resolved to recommend refusal on the grounds that there was not enough detail of what was planned with it being outline. There are bungalows in the surrounding area and possibly a large house would take away their privacy/light. This was previously refused by appeal in 2014 and no more details have been provided.**

Determinations:

None Received.

10. Governance

a) Standing Orders.

The Clerk had previously sent round the amended copy. The Clerk had copied over the information e.g., hours the meetings ran for etc and had added the secret ballot. **It was resolved for these to be accepted and to go on the website.**

b) Financial Regulations

The Clerk had previously sent round the amended copy. The Clerk had copied over the information from the old set and had changed the contracts finder amounts. Cllr Rons advised that 6.1.1. needs to be actioned to make sure that passwords are secure and not solely with one person. **It was resolved for these to be accepted and to go on the website and the Clerk to implement 6.1.1.**

c) To adopt new Code of Conduct.

The Clerk had previously sent round the amended copy as per the Borough Councils one that they adopted in March 23. **It was resolved for these to be accepted and to go on the website.**

d) Training

The Clerk asked if the Council wanted Full Council Training as currently it was 50% off with their NALC Membership. **It was resolved for the Clerk to book on Cllr Wells on the being effective Councillor course.**

11 To receive an update on playing field equipment.

The Clerk had sent round photographs of equipment and advised that some needed to be removed. **It was resolved for the Clerk to remove the swings and chains, obtains quotes to replace equipment and surfaces and to remove the portacabin. The Chair to clean up the signs.**

12 Correspondence

A notification of new property address from the Borough Council re Golden Gym.
A letter from a Parishioner regarding the motorbikes that speed through the village every bank holiday and 4 x 4's flying down the Abbey Road. **It was resolved for the Clerk to make the Police aware.**

13. Items for next Agenda

All current items on the agenda.

Yearly bank recs

End of Year Accounts

AGAR

14 To confirm the date of the next Parish Council meeting as Tuesday 11 July 2023 at 7.00pm at Pentney Village Hall.

With no further business the meeting closed at 19.58pm.

Pentney Payment 13 June 2023

BHIB	Insurance	£460.53
S Bristow (Cartridge People)	Toner Cartridge Cllr Rons	£ 67.99
CGM	Grasscutting	£475.20

Action List

Cllr Littlehales

- Clean Playground Signs

Clerk

- Change Clerks name and address on Unity Account
- Put Standing Orders, Financial Regulations and Code of Conduct on the website.
- Undertake yearly CIL report.
- Arrange removal of the Portacabin and swings seats on the playground.
- Check refunding of New Sams Unit.
- Undertake the accounts on Scribe.
- Making Planning Comments to the Borough Council.

COUNTY COUNCIL REPORT

New hosts sought for Ukrainian families across Norfolk

Norfolk County Council are looking for new hosts to join the hundreds of other Norfolk residents who have opened their homes and provided accommodation for a family or individuals from Ukraine.

The Homes for Ukraine scheme was launched in March 2022 to provide support to Ukraine following the Russian invasion in February 2022. The war in Ukraine has now entered its second year, and the need for support and compassion for those displaced by the conflict has not changed. We are still in need of people to host Ukrainian families; especially for guests who have been in Norfolk for a while now and are needing to move for employment, education or other reasons.

A range of ongoing support is on offer for hosts, including a monthly thank you payment of £500. Hosts also get support with all safeguarding and accommodation checks from Norfolk County Council, alongside our district, borough, city councils and voluntary sector partners. Information packs are available to help hosts with the settling-in period and provide information on the practical steps that guests will need help with, like setting up a bank account and finding work.

Throughout the time guests live with hosts, we also conduct welfare visits to support everyone to help make the hosting arrangement successful and rewarding. Once guests are ready to move on, either into their own accommodation or to return to Ukraine, we have a range of practical support and services available to help this go smoothly.

Do you have a spare room or rooms and can offer a safe place to stay to those fleeing the war in Ukraine? Join hundreds of other hosts across the county and register your interest now at www.norfolk.gov.uk/ukrainehost

New Chief Executive appointed

Tom McCabe has been appointed as Chief Executive for Norfolk County Council. He will start in his new role on 12 June.

Tom has been the Head of Paid Service and Executive Director of Community and Environmental Services at Norfolk County Council since 2015. The Chief Executive role will include his current responsibilities as Head of Paid Service.

Climate Strategy for Norfolk launched

Kate Strong, world record holder and endurance cyclist, joined Norfolk Cabinet Member Lana Hemsall at the launch of Norfolk's Climate Strategy at Gressenhall Farm and workhouse museum.

The Climate Strategy, which was adopted by Norfolk County Council's Cabinet last month, sets out how the council will work to reduce its own carbon emissions, drive down emissions across the county, protect the unique environment of Norfolk, and seize the opportunities the move to a green economy represents, securing investment and growth for Norfolk.

Link to the strategy and further information about Norfolk County Council's commitment to tackling climate change and achieving new zero [here](#)