

Minutes of the Pentney Parish Council Meeting held on Tuesday 13 December 2022 at 7.00pm at Pentney Village Hall

Present: Cllr R Littlehales (Chair) Cllr P Wells Cllr L Rons
Cllr K Harvey Cllr C Dallas

Also present: Clerk & 4 Member of the Public

1. **To receive and consider apologies for absence:**
It was resolved to accept apologies from Cllr M Parker & Cllr B Howlett
2. **To receive Declarations of Interest**
Cllr L Rons gave a personal interest in agenda item 11 22/01681/F and a Prejudicial Interest in 21/02392/OM.
3. **Adjournment of Meeting to allow for public questions. (10 mins max 3 mins per Speaker.)**

Neighbourhood Plan

A Parishioner asked for an update on the Neighbourhood Plan. The Chair advised that it is on the agenda but we are currently now ready to start on the Statutory Consultation Stage.

It was resolved for the meeting to return to closed session.

4. **Reports**

4.1 County Councillor. The County Councillor was unable to attend this evening but please see report attached to these minutes.

4.2 Borough Councillor. No apology or report received.

4.3 Neighbourhood Plan Working Party. No member was in attendance. The Chair asked the Clerk if she had any update from her investigations. The Clerk advised that the Neighbourhood Planning Officer at the Borough Council has been contacted on several occasions but as yet has not been in touch. Two planning consultants have been contacted regarding obtaining quotes to undertake the next stage. One had come back with a figure but the other one has still to come back. The Clerk advised that this stage is sometimes completed by the working group or the Clerk at minimal cost to the Council. The Borough Council issue the details of the people that need consulting and a response form/questionnaire needs to be set up and the plans uploaded so they are available. If the form is set up correctly then the information can be accessed and put into an easily read document. The Clerk has been advised that every comment made must be addressed and written about. Also an open day needs to be held with the proposed policy printed out in large print and displayed around the hall etc. A paper form for comments would need to be produced and again these would need to be addressed and recorded as the evidence. If the group felt that any comments meant an amendment to the policy this would need to be achieved and then put to the Borough Council with the comments received for the next stage. The Clerk advised that she was prepared to undertake the consultation she could have the form developed through her day job. The Neighbourhood Planning Working Party to be asked if they felt that they could undertake the work necessary regarding the comments. This to be asked and this item to be placed on the next agenda.

5 To approve the minutes of the Council meeting of 2 November 2022.
It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.

6 To consider matters arising from the minutes of 2 November 2022
None matters arising.

7 To approve the minutes of the Extraordinary Council meeting of 17 November 2022.
It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting

8 To consider matters arising from the Extraordinary Council meeting of 17 November 2022.
The Chair asked if everyone had looked at the job description. It was resolved to approve the job description. It was resolved for the chair to work on the advertisement.

9 Finance

a) **Monthly Accounts for Payment.** The Clerk had circulated the list prior to the meeting. It was resolved for these payments to be made. The Royal British Legion payment had already been paid.

L. Rons	Storage Boxes	B & Q	£ 20.00
J Howard	Wages		£334.40
HMRC	PAYE		£ 83.60
S Bristow-Amazon	Litter Hoops	Waterhaul Ltd	£ 29.00
			£4.98 VAT
S Bristow-Amazon	Litter Pickers	Easy Shopping	£ 12.99
			£2.17 VAT
L Rons	Paper	Tesco	£ 4.75
S Bristow	Plaque for Tree	RBL Industries	£154.99

b) **Money received.** No monies had been received and some allotment rent was still outstanding. The Chair thanked Cllr Rons and Cllr Wells for all the hours they had put in trying to work out and get the accounts in order. Cllr Rons advised that there was still work that needed to be achieved to get them in totally good order. Things still outstanding were some queries regarding CGM and the grasscutting contract and which areas should be cut by the Borough Council and NCC. Allotments were these being charged at the correct amount should we as a parish council be administering these for the church and parish council allotments should not be used for commercial purposes. Barclays still no statements available as no signatories known. VAT had it been reclaimed. It was resolved for the Clerk to look into these and report back at the next meeting.

c) **Bank Rec November 2022.** This cannot be completed on the Barclays accounts as there is no access currently to the accounts.

d) **Budget 2022-23.** Cllr Rons has been through the budget line by line and apart from the above queries has been able to ascertain the current position regarding the budget.

- e) **Budget 2023-24** Cllr Rons has put in figures for the new financial year's budget but still has one or two figures to put in place. **It was resolved for the setting of the budget to be deferred until the next meeting.**
- f) **Precept 2023-24** This needs to be agreed after the budget. **It was resolved for the setting of the budget to be deferred until the next meeting.**

10 Village Matters

- a) **Traffic issues – Community Speed Watch Paula Gilluley Norfolk Police.** It was resolved for the Clerk to write and invite to the next meeting.
- b) **Replacement of Speed Traffic Indicators.** It was resolved for the meeting to be opened to allow for a Parishioner to give an update. The Parishioner advised that that the systems were now nine years old and the firm who provided and who undertakes any updates advised that they would charge around £39 to have a look at the devices to ascertain why one is no longer working and check the other device out. The Parishioners advised that there is lots of brackets but they are mainly on the Narborough Road but plenty of cars speed on other roads and may be different areas needed to be identified. He had managed to get some data out of the device but needs more time to interrupt what the information is saying so far out of 2400 checks carried out over 750 were going above 30mph and 30/40 were over 60mph. Mostly the speeding occurs at night between 10.00pm and 1.00am, but he is unable to check over what time period these readings are for. The Parishioner advised that he was prepared to continue to look after and try and ascertain greater details with the data. **It was resolved for the Council to pay the £39 to get the devices checked.** The Chair thanked the Parishioner for all his work. **It was resolved for the Council to return to closed session.**
- c) **Relocation of the parish notice board.** This would be achieved when the ground was easier to dig into.
- d) **Feedback on River Swan issues.** Due to Cllr Parker not been present. **It was resolved for this item to be deferred until the next meeting.**
- e) **Highway and Community Rangers visit (Last Inspection September).** It was resolved for the Clerk to chase up the repairs to the potholes in Golden Glym.
- f) **Footpath and Bridge on Public Footpath.** This item has been dealt. **It was resolved for this item to be removed from the agenda.**
- g) **Drainage issues raised last meeting Crisp cottage.** It was resolved to find out all the ditches that needed to be cleared and then to write and ask for the work to be achieved. **The work on Crisp Cottage to be checked.**

11 To discuss any planning applications or local developments

Cllr Rons left the meeting at the appropriate time whilst the application was being discussed.

Applications:

22/01681/F Application for Two Storey front extension and First Floor extension to existing including internal alterations and Cart Shed at The Old Stables Pentney Lane Pentney. **It was resolved to recommend refusal on the grounds of privacy with neighbouring properties.**

21/02392/OM Outline application for new warehousing, a new dwelling house, a wildlife and tourism lake with holiday lodges, nature reserve and associated accesses and facilities, installation of a new sluice gate to

assist and ease flooding in Pentney | Oakland Gardens Main Road Pentney. The Council are asked to submit comments on revised application. After a lengthy discussion **It was resolved to recommend approval on the above application.**

22/02140/O Outline Application with all matters reserved for Construction of a chalet style timber bungalow on land adjacent to Cedarwood Lodge | Cedar Wood Lodge Back Road Pentney. **It was resolved to recommend refusal on the grounds of not enough information to make a comment.**

Determinations:

22/00884/F Retrospective Application for new entrance fence, gate and access to property at Rosewood House Narborough Road Pentney **-Granted.**

12 To receive an update on playing field equipment.

The Chair advised that she was waiting for a quote which should be here by the end of next week. The working group did meet at the field and checked out the equipment and felt that refurbishment was all that was necessary. Whilst at the site they had checked out the vandalised cabin. The Clerk asked if a crime number had been achieved and it has been reported to the insurance company.

13 To confirm the date of the next Parish Council meeting as Tuesday 10 January 2023 at 7.00pm at Pentney Village Hall. It was also resolved to have a Neighbourhood Working Party meeting at 6.00pm prior to the Parish Council meeting.

With no further business the meeting closed at 21.25pm

Action List

Cllr Littlehales

- Clerks Advert etc. to all Councillors.

Clerk

- Ascertain timeframe re N/Plan re consultation
- Ascertain the exact position the plan is at currently.
- Look into account queries
- Found out BC & NCC Grasscutting areas in the village
- Chase NCC re potholes
- Make Planning Comment
- Produce draft Document Retention Policy.

County Councillor's Report

4th December 2022

My apologies as I will not be able to attend any further Parish Council meetings in December and so I would be grateful if the following report was shared with all your councillors

As I write a negotiations are nearing completion with central government for the leader of Norfolk County Council to sign an agreement saying he is 'minded' to sign a full agreement for there to be a directly elected leader of the County Council ie a Mayor in all but name. The current terms are secret and will not be shared, or , with your county councillor until after he has signed. This is a government dictat, but is a funny way of doing business.

The agreement would have to be agreed by Full Council in due course and elections would take place in 2024.

Cost of living support this winter

Many residents will be worried about how to pay their bills and purchase food this winter. The Communities team have been planning and implementing a range of support offers for some time, to ensure that there is a good range of easily accessible help at hand for households.

We thought that at this time of year, a helpful reminder of the support available, would be helpful for members. A huge array of information and links to support that is available in the County this winter can be found at www.norfolk.gov.uk/costofliving and includes information on:

- Norfolk Assistance Scheme
- Cost of living vouchers
- Nourishing Norfolk
- Your Norfolk Advice Network
- Libraries

I thought I should share this information with you.

“Good morning

I wanted to contact you to make you aware of an upcoming School Transport Review of King's Lynn Schools (both secondary and primary) of which constituents in your area may attend.

We are working with current operators and schools to review the current transport provision (routes, vehicle capacity, etc).

Any changes will be implemented from Easter 2023 when schools reopen.

Kind regards

Mary Todd, Travel and Transport Officer (West area)
Highways, Transport and Waste
Tel: 01603 638568 “

I thought this useful information for all parish councils.

Payments to Community Groups for Materials Collected for Recycling

Hello Jim – the information to share is all here:

<https://www.norfolk.gov.uk/rubbish-recycling-and-planning/rubbish-and-recycling/recycling-credits>

And if there is specific information you need, or assistance anybody needs with an application, then my colleague Ian Roe will be able to help: ian.roe@norfolk.gov.uk

Thousands more trees and hedgerows to be planted in Norfolk this winter.

As the nation celebrates National Tree Week (26 November – 4 December 2022) which marks the start of the tree planting season, Norfolk County Council is preparing to plant more than 75,000 young trees and hedges across the county in the months ahead as part of the 1 Million Trees for Norfolk project.

In 2019, Norfolk County Council agreed an ambitious scheme to plant a million trees over five-years. The pandemic brought many challenges and caused delays which meant at the end of last year the total planted trees stood at just over 68,000.

Now the project is picking up pace rapidly, and early in 2023 the Council's Hedge Restoration Fund will be planting 55,000 hedge and tree plants on six County Farms owned by Norfolk County Council.

The hedges will see improvements in nature connectivity across the farms by filling in gaps in hedgerows. This is particularly good for our wildlife as it helps join up habitats and provides corridors for wildlife to safely travel along. The project is funded by a grant from The Tree Council.

In addition to this over 20,000 saplings have so far been applied for through the DEFRA funded Jubilee Trees for Norfolk scheme. The scheme is open to everyone and there is still opportunity to apply for tree packs via the Council's website (www.norfolk.gov.uk/jubileetrees). Applications close in early January with all the trees being delivered during this planting season.

A partnership with Norfolk Wildlife Trust's Claylands Wilder Connections project, whereby Norfolk County Council has part funded tree and hedge planting across the South Norfolk Claylands area, will add a further 10,000 to the total. This will take the total trees planted over the 150,000 milestone and with more potential planting projects in the pipeline, it is hoped the project be near to the 200,000 milestone by the end of the planting season in March 2023.

Norfolk residents can now be part of the 1 Million Trees for Norfolk journey with a new planting progress map which plots all trees and hedges planted by parish as part of the scheme since November 2019. Anyone in Norfolk can add their planting to this map by filling in the 'Tell us where you've planted' survey form. This will help the Council monitor where there are the highest opportunities for planting in the future, as well as giving communities and parishes the opportunity to celebrate their collective efforts. The data will be updated monthly which will let the public see their efforts contributing to Norfolk's green canopy.

Norfolk Trusted Trader launches new website to boost consumer confidence

Norfolk Trusted Trader, the only approved trader scheme from Norfolk County Council, is launching a new and improved website which will provide an easy and accessible experience to both consumers and traders.

Using a Norfolk Trusted Trader gives consumers peace of mind. Already well known for trusted home improvements traders, the Norfolk Trusted Trader scheme boasts many traders in other sectors such as computer services, car and van sales and cleaners – to name just some.

This is an exciting development which will provide many new opportunities to both consumers and scheme members, such as:

- A dedicated support line for consumers and businesses
- The ability for consumers to leave reviews directly on the site
- Businesses will be able to upload photos and videos of work to boost their profile page
- An online portal for scheme members to be able to request Trusted Trader support and assistance
- Continued free access to an Alternative Dispute Resolution scheme

This development has come about as part of our ongoing work to maintain and develop the scheme and follows a tender process for improved delivery of our online directory and feedback service. As a result, we have appointed Trusted Directory Services Ltd, who take over from tomorrow (1st December 2022).

Trusted Directory Services currently host and support a number of different local authority Trusted Trader schemes and we are confident they will deliver a high level of service for Norfolk Trusted Trader.

Other services that Trusted Directory Services will deliver on behalf of Norfolk Trusted Trader are:

- Processing new membership applications
- Managing renewal of Trusted Trader membership
- Complaint management
- Audit services for new application and feedback

Consumers and current members of the scheme don't need to do anything, and if you'd like to join the Norfolk Trusted Trader scheme, or want to find out more, please visit www.norfolk.gov.uk/trustedtrader. Traders who join the scheme before the

North & West Norfolk first to benefit from increased bus services

The first bus services to benefit from funding secured from the Department for Transport are in operation. The Coastliner 36 service, operated by Lynx, will continue to run its summer timetable throughout the winter months.

This means that on Sundays and Public Holidays there will be an hourly service running from King's Lynn to Fakenham along the coast – (instead of every 2 hours).

There are also enhancements to the 35 service which runs from King's Lynn to Hunstanton which means that buses will now run every 20 minutes on Sundays and Public Holidays (instead of every 30 minutes).

These are the first in a number of service enhancements which are being funded by the £49.55 million funding which Norfolk County Council was successful in securing from the Department for Transport (DfT) to use on improving bus services across the County over the next three years.

Approximately £12 million of the funding has been allocated to provide new or expanded bus routes and increase service frequencies on key routes, including more evening and weekend services.

More new and improved routes across Norfolk will start early in the new year and will be announced soon.

An early best wishes of the season from me and look forward to seeing you all in 2023 !