

Minutes of the Pentney Parish Council Meeting held on Tuesday 11 July 2023 at 7.00pm
at Pentney Village Hall

Present: Cllr R Littlehales (Chair) Cllr K Harvey Cllr L Rons
Cllr P Wells Cllr M Parker Cllr C Dallas
Cllr B Howlett

Also present: Clerk & 4 Members of the Public.

1. **To receive and consider apologies for absence:**
Everyone was present.
- 2 **To receive Declarations of Interest**
None Received
3. **Adjournment of Meeting to allow for public questions. (10 mins max 3 mins per Speaker.)**

Playground

A Parishioner asked what was happening regarding the Portacabin in the playground as it was being wrecked on a weekly basis and it is true that we are getting a skatepark. Cllr Littlehales advised that no skatepark is planned and the Portacabin is due to be removed any day. The Parishioner also mentioned that dogs were using the field and he thought they were banned as per the signage. **It was resolved for the Clerk to check the bylaws with the Borough Council.**

4. **Reports**

4.1 County Councillor. Cllr Moriarty had sent round a report, as he could not be with us. Please see attached.

4.2 Borough Councillor. Cllr Devulapa had sent round a report as she could not be with us. Please see attached.

4.3 Neighbourhood Plan Working Party. The Clerk reported that now the consultation has finished it was necessary for the working party to consider all the comments made. The working party felt that it needed an independent eye to amend the plan. The Clerk advised that she had been to two external companies that undertake neighbourhood planning and had been given two others. One had come back and said if all the comments were placed in a table, she would be able to undertake and felt that it could be achieved in one day. **It was resolved for the Clerk to put into the table and then a working party meeting to talk through the comments.**

4.4 Speed Awareness Report. The Clerk advised that the new Sam2 had been on order for around 4 weeks and was on a 6–8-week delivery time. The Parishioner advised that he wanted an up-to-date memorandum of use for the sam2's. **It was resolved for the Clerk to obtain a copy.** The parishioner also advised that there had been a lot of police undertaking speed checks in the area and could they come to Pentney. Cllr Littlehales advised that once the new Sam2 is in place and recording the data they might well attend.

- 5 **To approve the minutes of the Annual Parish Council meeting of 13 June 2023. It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.**
6. **To consider matters arising from the minutes of 13 June 2023. No matters arising.**
- 7 **To approve the minutes of the Annual Parish Council meeting of 29 June 2023. It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.**
- 8 **To consider matters arising from the minutes of 29 June 2023. No matters arising.**
- 9 **Finance**
 - a) **Monthly Accounts for Payment.**

The Clerk had sent round prior to the meeting a payment list. (Please see attached) **It was resolved for these payments to be made.**
 - b) **Money received.**

The Clerk advised that £4,500 Borough Council CIL grant from the Borough Council had been received at the end of June.
 - c) **Bank Rec June 2023.**

The Clerk had sent round all the bank recs up to the end of June 2023. Cllr Rons had checked, and it was accurate.
 - d) **Asset Register**

The Clerk advised that depreciation should not be used for parish councils, but she had had to use it because otherwise the AGAR would not have been correct. The Clerk advised that she would, log, photograph, what3words the assets on Parish-on-line which was free with the insurance, and then we could look at getting replacement costs etc. for insurance purposes.
- 10 **Village Matters**
 - a) **Feedback on River Swan issues**

Cllr Parker advised that there was no change. Cllr Littlehales advised that she had read in a local magazine that other councils kept an eye regarding discharges from the brewery.
 - b) **De-Fib Update**

Cllr Dallas explained the history behind the defibrillator at the lakes. Cllr Dallas agreed to ask the manager of the lakes if the electrician he asked to undertake the test of the heater had in fact checked correctly with anti-freeze etc. **It was resolved for Cllr Dallas to undertake and if it had been tested correctly then the Clerk to order the new heater element.** Cllr Rons asked about the other defibrillator that was going to be purchased for the playground end of the village. Cllr Littlehales explained that electricity was needed. **It was resolved for the Clerk to obtain a quote for a solar power box to see if they had come down in price, the cost of getting electricity to the playground.**
 - c) **Hedge around the Playing Field who owns – cutting.**

After discussion the hedge was owned by the Charity but rented out. It was mainly brambles etc. Cllr Parker agreed to remove. **It was resolved for him to undertake.** Cllr Rons advised that the footpath was getting unpassable and the

parishioner who usually cuts has stopped. **It was resolved for Cllr Rons to obtain a quote from a local person to undertake a cut of the path.**

d) **Mains Drainage - will it ever happen in Pentney.**

The Clerk had received an enquiry from a person wanting to move to the village asking if there is any main drainage in the village or any planned. There are a few houses on mains drainage, but most of the village are not. Cllr Littlehales advised that there was also a blocked dyke on Narborough Road. **It was resolved for the Clerk to report to see if this could be investigated.**

11 To discuss any planning applications or local developments.

Applications:

17/00798/RM Reserved Matters Application for 3 Proposed dwellings, Oakland Gardens, Main Road, Pentney. **It was resolved to recommend approval.**

Determinations:

23/00795/CM County Matters Application re *Variation of Condition 1 (approved plans and documents) and Condition 2 (time limits) of planning permission ref FUL/2021/0009 for Retrospective Use of Land for the Stockpiling of Sand and Gravel to allow continued use of stockpiling area until 31 December 2036 – No Objection*

12. Governance

a) Training.

Cllr Wells had attended the Being and Effective Councillor course and had found it beneficial.

b) .gov emails/website

The Clerk advised that we had been picked to be one of the first 15 to go through the process. The Clerk advised that once the domain name was purchased then it would be set up. She asked if they would prefer @pentneyparishcouncil.gov.uk, pentneyparish.gov.uk or pentney-pc.gov.uk. **It was resolved to go with pentneyparishcouncil.gov.uk.**

13. To receive an update on playing field equipment.

The Clerk had sent round a quote to undertake renewal of the current equipment minus the slide and zipwire and advised that funding should be sort to undertake if necessary. The Clerk advised that the inspection would take place this Thursday or Friday.

14. Correspondence

a) Email received regarding purchasing of a wreath for Remembrance Sunday. It was resolved for the Clerk to order wreath and a donation of £100 be agreed from S137.

15. Items for next Agenda

Playground Inspection Report
Staffing

Cllr Littlehales brought up about the sports equipment that came out of the portacabin. **It was resolved for Cllr Littlehales to get photographs to the Clerk**

for her to check with the school and if they did not require to other councils in the area.

**16 The date of the next Parish Council meeting
Tuesday 12 September 2023 at 7.00pm at the Village Hall.**

With no further business the meeting closed at 19.53pm.

Action List

Cllr Littlehales

- Photographs sports equipment and get to the Clerk.

Cllr Rons

- Obtain a quote to get the footpath cut back.

Cllr Parker

- Cut back the brambles from the playground hedge.

Cllr Dallas

- Check with Lake Manager regarding Defibrillator.

Clerk

- Put N/Plan comments into table.
- Obtain copy of Memorandum of use re Sam2
- Log Assets on Parish-on-Line
- Look into solar defibrillator cabinets.
- Look into getting electricity to the playground.
- Check out if ever would get mains sewage.
- Check out blockage in the dykes in Narborough Road
- Order Wreath
- Check with School and or other Clerks regarding the sports equipment.
- Making Planning Comments to the Borough Council.

Pentney Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
18	1075	09/07/2023		Barclays Current		Bank Commission	Barclays Bank	X	8.35		8.35
19	1035	11/07/2023		Unity		Room Hire	Pentney Parish Rooms	X	80.00		80.00
20	1020	11/07/2023		Unity		Internal Audit	Jennifer Shah	X	100.00		100.00
21	1110	11/07/2023		Unity		Grass Cutting	CGM Group	S			
21	1100	11/07/2023		Unity		Grass Cutting	CGM Group	S	144.00	28.80	172.80
21	1105	11/07/2023		Unity		Grass Cutting	CGM Group	S			
22	1055	11/07/2023		Unity		Allotment Drainage	Environment Agency	X	23.81		23.81
23	1110	10/07/2023		Unity		Grass Cutting	CGM Group	S			
23	1100	10/07/2023		Unity		Grass Cutting	CGM Group	S			
23	1105	10/07/2023		Unity		Grass Cutting	CGM Group	S	180.00	36.00	216.00
24	1010	10/07/2023		Unity		Councillor Training	Norfolk Association of	S	30.00	6.00	36.00
Total									566.16	70.80	636.96

Borough Councillor Report

I have been to the woods near Pentney Lakes with a local resident who kindly showed me around. We also conducted a bat survey on Thursday evening, which revealed the presence of significant numbers of bats of various species. I have received an informal ecology report on the back of that visit which shows that there is considerable biodiversity at the site.

I am currently making inquiries with the planning officers regarding the status of the application to develop these woods into a holiday site. I will keep the parish council updated as and when I find out more.

I notice that you have the River Swan on your agenda. I would be most interested to read the minutes regarding that.

If there is anything else you would like me to take note of, please don't hesitate to e-mail me.

Kind Regards
Pallavi

County Councillor Report

Residents encouraged to enjoy car-free days out as Norfolk becomes first ever 'Good Journey County'

Norfolk residents are being encouraged to leave the car at home this summer and explore more of the county on foot, by bike or using public transport.

Norfolk County Council has teamed up with national organisation 'Good Journey' to become the first ever 'Good Journey County' welcoming car-free visitors to attractions across Norfolk.

More than 25 attractions across the county have signed up to the Norfolk Good Journey scheme which offers visitors discounts and incentives to arrive car-free.

There is also a series of new online itineraries, offering adventures by train, bus, bike, and foot to suit all ages and tastes – from beaches and ice creams to vineyards and local wines.

Good Journey is an independent organisation championing car-free leisure travel, offering directions and discounts to 350 attractions across the UK.

Nat Taplin from Good Journey said; "We're delighted to name Norfolk the first Good Journey County. Norfolk is perfect for car-free adventures. You can ride to the beach or the Broads by train. Head out from Norwich in any direction by bus for just £2. Or explore miles of beautiful paths and lanes by bike and foot. Our car-free itineraries will make a day out feel like a trip aboard – from Dutch-style windmills to lavender fields and vineyards. And you can enjoy the view, a picnic, a snooze or even a glass of wine while you travel – you can't do that while driving!"

The launch of the Good Journey campaign coincides with the arrival of the new Travel Norfolk website - the new one stop shop to getting around the county. With all the latest news, public transport service changes and a local journey planner with local and real time information it's the best place to go for planning a journey around Norfolk. All the Good Journey attractions are included in the journey planner making it easy to find your best route.

Visit www.travelnorfolk.co.uk/good-journey/ for more information and to plan your next adventure.

Norfolk attractions signed up to Good Journey:

- Banham Zoo
- Bewilderwood
- Bug Parc

- Cromer Pier
- Deepdale Camping & Rooms
- Drove Orchard
- Holkham
- National Centre for Writing / Dragon Hall
- Norwich Cathedral
- National Trust - Blickling Hall
- National Trust - Felbrigg
- National Trust - Sheringham Park
- Pensthorpe
- RAF Air Defence Radar Museum
- Richardsons Boating Holidays
- Richardsons Day Boat hire (Wroxham)
- Richardsons Hemsby Beach
- Sainsbury Centre for Visual Arts
- The Shoebox Experience
- True's Yard Fisherfolk Museum
- Watatunga
- Wroxham Miniature Worlds

About Norfolk Net Zero

Norfolk County Council has committed to achieve 'net zero' carbon emissions on its estates by 2030, but within its wider area, to work with partners towards 'carbon neutrality'. This also supports the government's ambition for a net zero country by 2050.

We will achieve this by implementing carbon conscious ways of working across our buildings and supply chain; putting in place the right infrastructure across the county to support the move towards net-zero; and by working together with partners to lead and inspire our colleagues, citizens, communities, and businesses to take action and play their part in protecting Norfolk for future generations.

About Good Journey

Good Journey is an independent organisation championing car-free leisure travel in the UK. The website goodjourney.org.uk offers door-to-door directions by train, bus, bike, and foot to over 350 attractions. There are also more than 150 itineraries for car-free adventures across the UK. Good Journey is working with organisations like the National Trust and RHS Gardens towards greener visitor travel.

Don't leave it too late to book your free NHS health check

If you're aged 40-74 getting a free NHS Health Check every five years could be the answer to a longer healthier life.

Residents in Norfolk are being encouraged to take up the offer of a free NHS Health Check so they can be assessed for their risk of developing certain health conditions such as heart disease, stroke, Type 2 Diabetes, and dementia. NHS Health Checks are free to anyone over the age of 40 who have not had one in the last five years or who currently do not already have a related long-term health condition.

39,000 NHS Health Checks have been delivered across Norfolk over the last 12 months and many people's cardiovascular health will have been improved as a result – but there are still many people that haven't taken up the offer of having a check. Norfolk County Council's Public Health team is encouraging as many eligible people aged between 40 and 74 as possible to take action now and book their NHS Health Check in a new campaign.

Dr Simon Carroll, a GP from Elmham Surgery and Clinical Director for Mid Norfolk Primary Care Network says, "Many conditions such as Type 2 Diabetes, heart disease or stroke can be avoided with simple lifestyle changes. If you've already received an invitation to book your NHS Health Check or haven't had one in the past 5 years, I would encourage you to book it today. I am a man in my early 60s as well as being a GP and fully support these opportunities to look after our health. The check only takes 20-30 minutes, and you will receive personalised information to help reduce your risk and improve your overall health".

NHS Health Checks can be booked at the following locations:

- GP surgeries
- Some pharmacies

- Community venues such as libraries and some places of work via our partner REED Wellbeing

To find out if you're eligible and to book yours visit www.norfolk.gov.uk/nhscheck

NHS Health Checks

In Norfolk the NHS Health Check programme has the potential to annually...

- Prevent 27 heart attacks and strokes.
- Prevent 68 people developing diabetes.
- Detect 340 cases of diabetes or kidney disease.
- Avoid at least 11 premature deaths.
- It is estimated that almost 90,000 people living in Norfolk and Waveney, are unaware that they have high blood pressure and are therefore at high risk of developing heart disease, strokes, kidney disease and dementia.