

PENTNEY PARISH COUNCIL

Chairman Cllr Rosie Littlehales
Clerk and RFO: Sarah Bristow (Locum)
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Dear Councillors,

You are summoned to an Extraordinary Parish Council Meeting of Pentney Parish Council to be held on **Thursday 17th November 2022 at 7.30pm** for the purpose of transacting the following business. This meeting will take place in the Village Hall.

Yours sincerely

Sarah Bristow

Sarah Bristow (Mrs)
Locum Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

AGENDA

1. To receive and consider apologies for absence.
2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed. Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. Public Participation (10 mins). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda, and other points, before the Council make decisions.
4. **Neighbourhood Plan:**
 - 4.1 To approve the submission of an application for the remainder of the grant (£1090) for Pentney Neighbourhood Plan to 'Locality'
 - 4.2 To ensure Parish Council Standing Orders and Financial Regulations are followed
 - 4.3 To check there are no conflicts of interest
 - 4.4 To consider a consultant for the next stage of the Neighbourhood Plan
5. **Planning Application**

22/01898/F Application for Garage and renewable services outbuilding including solar panels at Malt Kiln Farm, Low Road, Pentney.

6. Recruitment of a Parish Clerk

- 6.1 To approve the Job Description, advertisement and deadline for applications
- 6.2 To discuss approve the appropriate pay scale
- 6.3 To approve the temporary appointment of Pat Wells to manage the banking until such time as a Clerk is appointed

7. To appoint a Finance Working Group

- 7.1 The Council to consider membership of a Finance Working Group.
- 7.2 Group to set a date for a meeting to draft Budget for 2023/24

8. To appoint a Playing Field Committee

- 8.1 The Council to consider membership of a Playing Field Committee
- 8.2 Terms of Reference for the Committee

9. Date, Time and Place of Next Meeting

The next Parish Council Meeting will take place on **Tuesday 13th December at 7.30pm at Pentney Village Hall.**