

Minutes of the Pentney Parish Council Meeting held on Tuesday 12 September 2023 at 7.00pm at Pentney Village Hall

Present: Cllr M Parker (Chair) Cllr K Harvey Cllr L Rons
Cllr C Dallas

In the absence of the Chair Cllr Parker as Vice Chair took the Chair.

Also present: Clerk & 8 Members of the Public.

1. **To receive and consider apologies for absence:**
Apologies were received and accepted by Cllr Littlehales, Cllr Wells & Cllr Howlett.
2. **To receive Declarations of Interest**
None Received
3. **Adjournment of Meeting to allow for public questions. (10 mins max 3 mins per Speaker.)**

Speeding

A Parishioner asked there was an incident recently at the park end of the village. What is happening regarding speeding. The Clerk advised that there would be a report later in the meeting. The Clerk also advised that two people had expressed an interest in starting Speedwatch Team in the village, two people had done the same at Marham so the Clerk had emailed the Clerk at Narborough to see if they had any interest because if we can get a team of six then they can undertake and move between the villages. An advert for more people to come forward to be placed on the noticeboard and in the Nar Valley News.

Castle Acre

A Parish reported that there is a need to be careful after a dog was fatally injured in Castle Acre by a wild boar which had been placed there by the landowner as part of re-wilding. There is to be a meeting run by Castle Acre Parish Council and Peter Wilkinson. The Clerk to check as an email should have been received.

4. **Reports**

4.1 County Councillor. Nothing had been received from Cllr Moriarty.

4.2 Borough Councillor. Cllr Devulapa had sent her apologies and said she would send a report, but nothing had been received.

4.3 Neighbourhood Plan Working Party. Cllr Rons advised that the Chair had concerned regarding the amount of work that had been quoted in the quote received. The Clerk advised that she had received all the information and advised that she had checked it all and then had sent the report. The Clerk advised that she had started on the report, but this consultant advised that she would rather look and sort it herself. Cllr Rons asked what prior work had been received by this consultant. The Clerk advised that she had consulted on a few plans close to here. **It was resolved for the Clerk to forward some plans that she had worked on and also to chase up groundworks to see if further grant monies could be made available.**

4.4 Speed Awareness Report. The Parishioner in charge of the units advised that

the units were 10 years old, and one had broken and was an uneconomic repair, but a replacement had been kindly ordered and just received after Cllr Moriarty agreed to fund. The Parishioner advised that whilst waiting for the new Sams the other old Sams had failed. This had been taken to the supplier and the parishioner was still waiting for the estimate to repair.

The Parishioner had advised that he had been using the new unit and had the unit in stealth mode where it does not flash but still records the speed and was surprised that it made little difference on or off. The Parishioner agreed to move them every month as required. The average movement of traffic is between 200/400 on the Narborough Road. 800 to 1100 this side of the lakes and the average speed was 29mph based on the 85th centile. 150 vehicles were recorded as speeding. The Parishioner reminded the Clerk regarding the articles of Memorandum. The Clerk advised that she thought that the Parishioner had emailed them to her and did not then require them. The Parishioner advised that they need updating. **It was resolved for the Clerk to ask for them to be updated.**

- 5 **To approve the minutes of the Annual Parish Council meeting of 11 July 2023. It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.**
6. **To consider matters arising from the minutes of 11 July 2023**
 - a) **Council to consider any matters arising from the minutes that are not on the agenda.** Everything covered on the agenda.
 - b) **Council to review action points from the last meeting.**

The Cllr Dallas advised that the heater in the Defibrillator Cabinet had been replaced by the Clerk and was now back on the circuit. This was financed by the Club. The Clerk advised that she had not started listing the assets on Parish-On-Line as it use to be free with a long-term agreement with BHIB insurance but now you only get the first year free then after that you have to pay. **It was resolved for the Clerk to obtain a quote for another supplier.**

Cllr Rons advised that the Portacabin was still in place and when was it to be moved. **It was resolved for the Clerk to chase removal.**
7. **To approve the minutes of the Parish Council meeting of 2 August 2023. It was resolved for the minutes to be signed by the Chair and a true and accurate account of the meeting.**
8. **To consider matters arising from the minutes of 2 August 2023**
 - a) **Council to consider any matters arising from the minutes that are not on the agenda.** The Clerk advised that she had received a request for more information regarding the AGAR from the External Auditor and would sort. **It was resolved for the Clerk to undertake.**
 - b) **Council to review action points from the last meeting.** The Clerk advised that there had been a good response regarding the replacement play equipment. Notices are now on the noticeboards and website and the Clerk would produce the requests for the October meeting. **It was resolved for the Clerk to report at the October meeting.** There was a decision regarding the possible dog exercise area, but the council had decided at the last meeting that dogs and children do not necessarily mix well, and the playground with the new equipment might mean the development of the football area. The Clerk also advised that she had obtained a quote for the Electricity to the area so that a defibrillator could be placed at that end of the village, and it could be achieved via an un-metred

supply the same as a streetlight. Cllr Rons felt that it was a small amount when someone's life could be involved. **It was resolved for the Clerk to undertake to get the supply and for the bill to be added to this evening's payment run.**

9. Finance

a) Monthly Accounts for Payment.

The Clerk due to be on leave read out the payments. **It was resolved for these payments to be made.**

b) Money received.

The Clerk asked if any payments had been received from allotment payments. Cllr Rons advised that there were still two outstanding. **It was resolved for the Clerk to chase payment.**

c) Bank Rec June/August 2023.

The Clerk advised that she had not had time to undertake but would achieve for the next meeting along with Septembers.

d) Asset Register

The Clerk advised that a meeting was still needed but this could be achieved once the assets were logged etc.

e) Grasscutting Contract – cancellation and tender

The Clerk reminded the Council that six months' notice is required to cancel the contract, and to bear in mind that as soon as this is achieved the balance of payments will be greatly increased. Cllr Rons felt that this could wait until October but would check and if necessary, get back to the Clerk to cancel. All the council in agreement.

10. Village Matters

a) Feedback on River Swan issues

Cllr Parker advised that there was no change and everything running well.

b) De-Fib Update

This had been agreed earlier in the meeting.

11 To discuss any planning applications or local developments.

Applications:

17/00798/RM Reserved Matters Application for 3 Proposed dwellings, Oakland Gardens, Main Road, Pentney. **It was resolved to recommend approval.**

23/01472/F Application for variation of condition 8 of permission 15/02068/CU: Change of use of land to accommodate 31 holiday lodges, change of use of the existing office accommodation to a restaurant/reception 64 Pentney Lakes Common Road Pentney. **It was resolved to recommend refusal and not in keeping with the materials proposed.**

23/01437/F Variation of Condition 1 application of Planning Permission 17/00798/RM 3 Proposed dwellings at 3 Oaklan Cottages, Pentney Lane, Pentney. **It was resolved to recommend approval.**

Determinations:

- 23/00796/CM COUNTY MATTERS: Variation of Condition 1 (approved plans and documents) and Condition 2 (time limits) of planning permission ref: FUL/2020/0108 for Retrospective retention and continued use of weighbridge cabin, weighbridge, viewing platform, shipping container, electrical shed with substation and foul and surface water infrastructure to allow continued use of the plant and buildings until 31 December 2036 at Pentney Quarry Abbey Road Pentney– **No Objection**
- 23/00801/CM COUNTY MATTERS: Application for non-compliance with conditions 1 (approved plans and documents), 2 (time limits) and 3 (restoration details) of permission reference FUL/2020/0109 to allow use of the processing plant and stockyard until 31 December 2036 with amended restoration/phasing and management plan at Pentney Quarry Abbey Road Pentney– **No Objection**
- 23/00813/CM COUNTY MATTERS: Extraction of Sand and Gravel (550,000 Tonnes) with Restoration to a Nature Conservation After use including Ecological and Landscape Enhancements to a 1.7 km stretch of the River Nar at Pentney Quarry Abbey Road Pentney– **No Objection**
- 22/00322/F Application for Construction of a two-storey log cabin at 52 Pentney Lakes, Common Road, Pentney – **Granted**
- 23/00399/F Retrospective Application for ***the re-alignment of land drainage ditch*** Charolais Low Road Pentney – **Granted**
- 23/00565/F Application for ***Construction of a boat house with store above*** 52 Pentney Lakes Common Road Pentney - **Refused**
- 17/00798/RM Reserved Matters Application for 3 Proposed dwellings, Oakland Gardens, Main Road, Pentney. **Refused**
- 23/00745/O Outline Application for Detached Dwelling and Landscape works incidental to the development at Site North of 10 & 11 Church Close, Pentney. **Withdrawn.**

12. Governance

a) Training.

None undertaken.

b) .gov emails/website

The Clerk advised that this was all in place and she was using. Cllr Parker and Cllr Harvey advised that they were having trouble with setting up and Cllr Rons advised that she was not happy with the programme but would look at it more as she wanted folders etc. The Clerk advised that folders were possible. **It was resolved for the Clerk to get Norfolk ALC's IT Officer to assist.**

13. To receive an update on playing field equipment.

Item already discussed under Item 8b.

14. Correspondence

a) Letter received regarding a footpath. The Clerk advised that she had emailed the NCC Footpaths Officer, and he needed a map with the finger posts shown.

b) Email regarding having a dog walking area. This was discussed at the previous meeting and the Council were not in agreement.

15. Items for next Agenda

CGM Contract

Playing Field Survey

16 The date of the next Parish Council meeting

Tuesday 10 October 2023 at 7.00pm at the Village Hall.

With no further business the meeting closed at 20:07pm.

PAYMENT

NALC	.GOV Email and Domain	£204.40
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Action List

Cllr Rons

- Look into the CGM contract.

Clerk

- Put N/Plan comments into table.
- Obtain copy of Memorandum of use re Sam2
- List of N/Plans that the consultant has undertaken.
- Chase portacabin removal
- Sort Queries with External Auditor
- Playground Survey results
- Chase allotment payments outstanding
- Undertake payments and bank reconciliations.
- Get assistance from Norfolk ALC IT re new .gov emails.
- Look into alternative asset mapping.
- Arrange the Electricity for the playing field site for the De-fib.
- Making Planning Comments to the Borough Council.